HR AWARDS & ACCOLADES

SBI was awarded the **"Company of the Year Award – 2023"** by the **ET Awards** for Corporate Excellence 2023 on 15.03.2024.

SBI Featured among the **top 25 strongest Brands** globally for 2024 – Brand Finance Annual Report on most valuable and **Global Brands – Global 500 2024**. *(19.01.2024)*

SBI Chairman was honoured with the **Indian of the year award (IOTY) 2023** in the business category at **CNN – News 18 awards** on 10.01.2024.

SBI was recognized as the **"Best Bank in India"** for the year 2023 by **Global Finance Magazine** at its 30th Annual Best Banks Awards event. The award ceremony took place in Marrakech, **Morocco** during the occasion of 2023 IMF/WB Annual Meetings held from 9th to 15th October 2023.

Most trusted BFSI Brands 2023-24, on 21.06.2023, by the Economic Times Group.

Won **4 awards** at **DIGIXX 2024 Summit & Awards** on 22.03.2024 at New Delhi.

- Brand of the Year
- Best Influencer marketing Campaign
- best use of Social Media
- PR/ Online Reputation Management

SBI received the **"Iconic Banking Brand"** award at the 3rd edition of **Navbharat BFSI 2023** presented by the Honorable Speaker of Maharashtra Legislative Assembly on 13.01.2024

SBI received the Top Performing Bank award under **EASE 5.0** of PSBs Reforms Agenda.

Dunn & Bradstreet Award in the Category – **PSU Banks over 4 lacs crore assets** size at the PSU & Government Summit 2023 on 07th October 2023.

SBI received the **"India's Best Annual Report Awards 2023"** award

SBI received the **"ICAI Awards for Excellence in Financial Reporting"** award

RECRUITMENT OF SPECIALIST CADRE OFFICER ON REGULAR & CONTRACTUAL BASIS
(ADVERTISEMENT NO: CRPD/SCO/2024-25/10
ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 03.07.2024 TO 24.07.2024

State Bank of India invites online applications from eligible Indian citizens for appointment to the Specialist Cadre Officers Posts on Regular & Contractual Basis. Candidates are requested to apply online through the link given on Bank's official website https://bank.sbi/web/careers/current-openings. The candidates, who intend to apply for the Post are advised to apply only after carefully reading and understanding the undernoted contents of this notification.

IMPORTANT INSTRUCTIONS:

1. Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post, as on the date of eligibility. Candidates are required to apply online through the website **https://bank.sbi/web/careers/current-openings.** The process of Registration is completed only when fee is deposited with the Bank through online mode on or before **(24.07.2024)** the last date for payment of fee.

2. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

3. Before submission of the application, candidates must check that they have filled in correct details in each respective field of the application form. After expiry of Window for online application, no change/correction/modification will be allowed under any circumstances. Requests received in this regard in any form like Post, Email, by hand etc. shall not be entertained and will be summarily rejected.

4. Candidates should have valid email ID/Mobile phone number which should be kept active till the declaration of result and issuance of call letters on final selection, if any. It will help him/her in getting call letter/Interview advice etc. by email or over mobile by SMS.

5. **Transfer Policy**: The Bank reserves the right to transfer the recruited / engaged officers to any of the offices of State Bank of India, in India or to depute to any of the associates / subsidiaries or any other organization depending upon the exigencies of the services. Request for posting / transfer to specific place / office may not be entertained.

6. Candidates are advised to check Bank's website **https://bank.sbi/web/careers/current-openings** regularly for details and updates. **No separate intimation will be issued in case of any change/ update. All Changes/ Updates/ revisions / Corrigendum / results etc. will be hosted only on Bank's website https://bank.sbi/web/careers/current-openings**

7. Candidates are advised to check Bank's official website https://bank.sbi/careers/current-openings regularly for details and updates (including the list of shortlisted/ selected candidates). The Call letter/ advice, wherever required, will be sent by e-mail only **(No hard copy will be sent)**.

8. Candidates are required to upload all required documents (Resume, ID proof, Age proof, PwBD Certificate (if applicable), Educational qualification, other qualifications, Experience etc.) failing which their application/candidature will not be considered for shortlisting/ interview.

9. The Candidates applying for the post should ensure that their admission to all the stages of the recruitment will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issuance of call letter(s) / e-Admit Card(s) to the candidate will not imply that his/her candidature has been finally accepted for the post. The Bank takes up verification of eligibility conditions with reference to original documents only after the candidate has been shortlisted for the Interview.

10. The selected candidates may be offered appointment/ engagement in the bank subject to their completing other formalities such as verification of credentials, certificates, satisfactory reports from the references, medical examination and verification of antecedents etc.

11. Candidate(s) seeking age relaxation, fee exemption must submit valid requisite certificate of the Competent Authority in the prescribed format, when such certificate is sought at the time of document verification. Otherwise, their claim will not be entertained, and their candidature will be liable for cancellation / rejection.

12. Candidates against whom there is/ are adverse report regarding character & antecedents, moral turpitude are not eligible to apply for the post. If any such adverse orders / reports against the shortlisted/ selected candidates is found/ received by the Bank post their selection/ engagement, their candidature/ service will to be rejected forthwith.

13. **Candidate is not allowed to apply for more than one post.**

14. In case more than one application (multiple applications) are submitted by a candidate for the same post, only the last valid (completed) application will be retained, and the application fee, if any, paid for the other registrations will stand forfeited. Further, multiple attendance/ appearance by a candidate at the time of interview / joining will result in rejection/ cancellation of candidature, summarily.

15. The Bank reserves the right to change the notified vacancies without assigning any reason(s), whatsoever.

16. The Bank reserves the right to cancel / modify the recruitment process entirely or partially at any stage / time, if so warranted, without assigning any reason thereof and the Bank shall not be liable to refund the fee or pay any compensation to the applicant.

17. Short listing will be entirely provisional without verification of the documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).

18. Candidates furnishing false information / suppressing the facts will be disqualified and shall be liable for debarment and legal/criminal action. Candidates who attempt fraud/impersonation shall be liable to be debarred from future recruitment process conducted by the Bank.

19. The selected candidates, after appointment, shall be on probation as per existing Bank's recruitment Policy inforce / amended/ modified from time to time, for the respective Post.

20. All appointments under this scheme shall be entirely at the discretion of the Bank and shall be made at the starting stage of the pay scale admissible to the post.

21. Hard copy of application & other documents need not to be sent to this office.

22. The Call (letter/ advice), wherever required, will be sent by e-mail only (**No hard copy will be sent**).

23. The Bank will decide the Centre(s), where the candidates will be called for the Interview, if shortlisted.

24. In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.

25. In case more than one candidate score same marks as cut-off marks in the final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.

26. The Bank takes no responsibility for any delay in receipt or loss of any communication, whatsoever.

27. In case of selection, candidates will be required to produce proper discharge certificate from the current employer at the time of taking up the appointment.

28. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

29. **CIBIL**: Candidates who have defaulted in repayment under any lending arrangement with Banks / NBFCs/ Financial Institutions including credit card dues and have not regularized / repaid their outstanding thereunder till the date of issuance of letter of offer of appointment by the Bank, shall not be eligible for appointment to the post. However, candidates who have regularized / repaid such outstanding on or before the date of issuance of offer of appointment, but whose CIBIL status has not been updated **on or before the date of joining**, shall have to either get the CIBIL status updated or produce the NOCs from lender to the effect that there is no outstanding with respect to the accounts adversely reflected in the **CIBIL**, failing which the letter of offer shall be withdrawn / cancelled. Thus, the candidates with record of default in repayment of loans/ credit card dues and/ or against whose name adverse report of CIBIL or other external agencies are available are not eligible for appointment.

A. **DETAILS OF POST/ NATURE OF ENGAGEMENT / VACANCY/ AGE:**

Sl. No.	Name of Posts	Nature of Engagement	Grade / Comparable Grade	Vacancies						PwBD (Horizontal) ^				Age in years (As on 30.06.2024)	
				SC	ST	OBC	EWS	UR	Total	VI	HI	LD	D&E	Min	Max
1.	Senior Vice President (IS Auditor)	Contractual	SMGS-V	--	--	--	--	2	2	--	1	--	--	38	50
2.	Asst. Vice President (IS Auditor)	Contractual	SMGS-IV	--	--	--	--	3	3	--	1	--	--	33	45
3.	Manager (IS Auditor)	Regular	MMGS-III	--	--	1	--	3	4	--	1	--	--	28	40
4.	Deputy Manager (IS Auditor)	Regular	MMGS-II	1	--	1	--	5	7	--	1	--	--	25	35
	Total			1	--	2	--	13	16	--	4	--	--		

ABBREVIATION: **SC**–Scheduled Caste; **ST**–Scheduled Tribe; **OBC**–Other Backward Classes; **EWS**: Economically Weaker Sections; **UR** – Unreserved, **PwBD** - Persons with Benchmark Disabilities, **VI** - Visually Impaired, **HI**- Hearing Impaired, **LD**- Locomotor Disability.

IMPORTANT POINTS:

1. **^** Reservation for PwBD candidates is horizontal and is included in the overall vacancy of the respective parent category.

2. The number of vacancies including reserved vacancies mentioned above are **provisional and may vary** according to the actual requirement of the Bank.

3. Maximum age indicated is for Unreserved category candidates. **Relaxation in upper age limit** will be available to reserved category candidates as per Govt. of India guidelines (wherever applicable).

4. The reservation under various categories will be as per prevailing Government of India Guidelines.

5. Candidate belonging to OBC category but coming in the 'Creamy Layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'UR' or UR (PwBD) as applicable.

6. Candidates belonging to reserved category including Person with Benchmark Disabilities (PwBD) for whom no reservation has been mentioned are free to apply for vacancies announced for Unreserved category provided they fulfil all the eligibility criteria applicable to Unreserved Category.

7. Benefit of reservation/ relaxation under reserved category (i.e.SC, ST, OBC) including PwBD category can be availed of only upon production of valid Caste certificate issued by the Competent Authority on format **prescribed by the Government of India.**

8. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on last date of online registration of application. OBC certificate containing the 'non-creamy layer' clause, issued during the period 01.04.2024 to the date of interview, should be submitted by such candidates, if called for interview

9. PwBD candidate should produce a certificate issued by a competent authority as per the Government of India Guidelines

10. Only persons with **benchmark disabilities** would be eligible for reservation under PwBD category. "**Benchmark disability**" means a person with not less than 40% of a specified disability where specified disability has not been defined in measurable terms and includes the persons with disability, where disability has been defined in a measurable term, as certified by the certifying authority.

11. **RESERVATION FOR PERSONS WITH BENCHMARK DISABILITIES (PwBD):** Horizontal reservation has been provided to Persons with Benchmark Disabilities as per section 34 of "The Rights of Persons with Disabilities Act (RPWD), 2016". The post is identified suitable for the Persons with undernoted categories of disabilities as defined in the Schedule of RPWD Act, 2016: **POST IDENTIFIED TO BE RESERVED FOR PERSONS WITH BENCHMARK DISABILITIES IN GROUP A**

Suitable Category of Benchmark Disabilities	Functional Requirements	REFERENCE
a) D-Deaf, HH- Hard of Hearing **b)** OA-One Arm, BA-Both Arms, OL-One Leg, BL-Both Leg, OAL-One Arm and One Leg, LC-Leprosy Cured, Dw-Dwarfism, AAV-Acid Attack Victims **c)** MD-Multiple Disabilities involving (a) to (b) above	S-Sitting, BN-Bending, RW-Reading & Writing, SE-Seeing, C-Communication MF-Manipulation with Fingers,	The Gazette of India, Notification No. 38-16/2020-DD-III dated 4th January 2021. Ministry of Social Justice and Empowerment [Department of Empowerment of Persons with Disabilities (Divyangjan)]

Note: A person who wants to avail the benefit of reservation will have to submit latest Disability Certificate, on prescribed format, issued by Medical Authority or any other notified Competent Authority (Certifying Authority). **The certificate should be dated on or before last date of registration of application. In absence of valid certificate, the candidature applied under reserved category will not be accepted by the Bank and no communication in this regard will be entertained by the Bank.**

(B) Details of Educational Qualification/ Certification/Work Experience/ Specific Skills Required:

SI	POST	BASIC QUALIFICATION (AS ON 30.06.2024)	OTHER QUALIFICATION (AS ON 30.06.2024)	WORK EXPERIENCE (POST-BASIC QUALIFICATION) AS ON 30.06.2024	SPECIFIC SKILLS: AS ON 30.06.2024)
1.	Senior Vice President (IS Auditor)	**Essential:** BE / B. Tech in Information Technology / Computer Science/ Electronics / Electronics & Instrumentations.	**Essential:** CISA (Certified Information Systems Auditor), ISO 27001:LA, CEH **Desirable:** CISSP	Minimum 10 years' experience in Banking / BFSI with 7 years in Information Security Advisory / IS Audit / CS Audit.	Experience in VAPT tools like Nessus, Retina, SAINT and Kali Linux and other system tools. **Knowledge of Data Privacy Standards.**
2.	Asstt. Vice President (IS Auditor)		**Essential:** CISA (Certified Information Systems Auditor), ISO 27001:LA **Desirable:** CEH / CISSP	Minimum 7 years' experience in Banking/BFSI with 4 years in Information Security Advisory / IS Audit / CS Audit.	Experience in VAPT tools like Nessus, Retina, SAINT and Kali Linux **and other system tools.**
3.	Manager (IS Auditor)		**Essential:** CISA (Certified Information Systems Auditor) **Desirable:** CEH / ISO 27001: LA	Minimum 5 years' experience in Banking/BFSI with 3 years in Information Security Advisory/IS Audit/ CS Audit.	Experience in VAPT tools like Nessus, Retina, SAINT and Kali Linux
4.	Deputy Manager (IS Auditor)		**Essential:** CISA (Certified Information Systems Auditor) **Desirable:** CEH	Minimum 3 years' experience in Banking / BFSI with 2 years in Information Security Advisory/IS Audit / CS Audit	Experience in VAPT tools like Nessus, Retina, SAINT and Kali Linux

SUGGESTED PLACE OF POSTING: Mumbai /Hyderabad /Mobile Duty

IMPORTANT POINTS:

1 The educational qualification prescribed for the post is minimum. Candidate must possess the Post Basic qualification and relevant full-time experience as on specified dates.

2 **The relevant experience certificate from the employer must contain specifically that the candidate had experience in that related field as required.**

3 In cases where experience in a specific field is required, the relevant experience certificate must contain specifically that the candidate had experience in that specific field.

4 In cases the certificate of degree/diploma does not specify the field of specialization, the candidate will have to produce a certificate from the concerned university/college specifically mentioning the specialization.

C. DETAILS OF BRIEF JOB PROFILE, ROLE & RESPONSIBILITIES & KEY RESPONSIBILITY AREA:

SI	POST	ROLE & RESPONSIBILITIES	KEY RESPONSIBILITY AREAS
1.	Senior Vice President (IS Auditor)	1. Conduct of Vulnerability Assessment and Penetration Testing as per Bank's requirement using industry standard tools. 2. Enhancing knowledge base of IS Audit team. 3. Conduct of IS Audit as a part of IS Audit team. 4. Quality Review of the IS Audits conducted by other junior grade IS Auditors. 5. Prepare, update the checklist for IS Audit related area. 6. Prepare and update technical checklist for Network equipment's, Servers, various Operating Systems etc. for conduct of IS Audit. 7. Conducting IS Audits to verify compliance of Bank's IS, IT and Cyber Security Policy, RBI guidelines and with International Best Practices. 8. Provide relevant and reliable information. 9. Maintain professional competence. 10. Preparation of Value Statements for the IS, Cyber Security Policy and latest RBI guidelines for approval of Value Statements Approval Committee. 11. Help in detecting and plugging vulnerabilities to help strengthen security posture of Bank. 12. RFP and selection of ISSPs for empanelment and conducting Special / Regulatory audits / Data Privacy Standard audits.	1. Conduct audits to assess the adequacy and effectiveness of established IS framework. 2. Effective co-ordination with team in completing IS Audit related tasks. 3. Analyze and interpret audit results and prepare reports for putting up to Top management. 4. Evaluate the adequacy and timelines of management's response and the corrective action taken on significant audit recommendations. 5. Act as leader of the team for special audits. 6. Provide appropriate recommendation for the mitigation of identified IS risks. 7. Quality review of IS Audit reports. 8. Effective scrutiny of IS Audit reports ensuring timely compliance. 9. Periodic review of Policies like Information Systems Audit Policy, Cyber Security Audit Policy etc.
2.	Asstt. Vice President (IS Auditor)	1. Enhancing knowledge base of IS Audit team. 2. Conduct of IS Audit as a part of IS Audit team. 3. Prepare and update technical checklist for Network equipment's, Servers, various Operating Systems etc. for conduct of IS Audit. 4. Conducting IS Audits to verify compliance of Bank's IS, IT and Cyber Security Policy, RBI guidelines and with International Best Practices. 5. Maintain professional competency. 6. To conduct compliance Audit. 7. Lead the IS Concurrent Audit team. 8. Help in detecting and plugging vulnerabilities to help strengthen security posture of Bank.	1. Timely conduct of Information Systems Audit and processing of IS Audit reports. 2. Knowledge sharing with the team in conducting IS Audits and related technology upgrade. 3. Timely submission of periodical reports to higher authorities for review. 4. Timely closure of IS Audit reports. 5. Timely closure of IS Concurrent Audit reports.
3.	Manager (IS Auditor)	1. Conduct of IS Audit, Cyber Security Audit as a part of IS Audit team. 2. Enhancing knowledge base of IS Audit team. 3. Conducting IS Audits to verify compliance of Bank's IS, IT and Cyber Security Policy, RBI guidelines and with International Best Practices. 4. Maintain professional competency. 5. Help in detecting and plugging vulnerabilities to help strengthen security posture of Bank. 6. Conduct Compliance Audit. Conduct Migration Audits. 7. Conduct of IS Concurrent Audit. 8. Compiling Synopsis of IS Audit Reports. 9. Follow-up with audit entities for closure of IS Audit reports. 10. Preparation of Value statements for IS, Cyber Security Policies and RBI guidelines for IS Audit purpose.	1. Timely conduct of Information Systems Audit and processing of IS Audit reports. 2. Knowledge sharing with the team in conducting IS Audits and related technology upgrade. 3. Timely submission of periodical reports to higher authorities for review. 4. Timely closure of IS Audit reports.

| 4. | Deputy Manager (IS Auditor) | 1. Conduct of IS Audit, Cyber Security Audit as a part of IS Audit team.
2. Improving knowledge skills and sharing of knowledge with IS Audit team.
3. Conducting IS Audits to verify compliance of Bank's IS, IT and Cyber Security Policy, RBI guidelines and with International Best Practices.
4. Maintain professional competency.
5. Help in detecting and plugging vulnerabilities to help strengthen security posture of Bank.
6. Conduct Compliance Audit & Migration Audits.
7. Conduct IS Concurrent Audit.
8. Compiling Synopsis of IS Audit Reports
9. Follow-up with audit entities for closure of IS Audit reports.
10. Preparation of Value statements for IS, Cyber Security Policies and RBI guidelines for IS Audit purpose. | 1. Timely conduct of Information Systems Audit and processing of IS Audit reports.
2. Knowledge sharing with the team in conducting IS Audits and related technology upgrade.
3. Timely submission of periodical reports to higher authorities for review.
4. Timely closure of IS Audit reports |

Remarks: Actual KRAs shall be assigned on joining. Job Profile mentioned above are illustrative. Role/Jobs in addition to the above mentioned may be assigned by the Bank from time to time for the above posts.
The candidates selected on Regular posts will be governed by the Service Rules applicable to the employees of the SBI.

(D) REMUNERATION:

(i)   FOR CONTRACTUAL POST:

SI. No.	Name of Posts	Comparable Grade	Proposed CTC (The CTC comprises 85% fixed and 15% variable pay)	
1.	Senior Vice President (IS Auditor)	SMGS-V	CTC Range: ₹ 45 lakhs Per Annum (Upper limit)	**ANNUAL INCREMENT:** The proposed Annual increment will be released based on overall cost to company (CTC) structure, with the distribution aligned to the fixed and variable pay components. Maximum amount of annual increment will be 8% of annual CTC at the time of onboarding. However, the officers must achieve a performance appraisal score of at least 90% to be eligible for this increment, otherwise, the release of annual increment shall be denied.
2.	Asstt. Vice President (IS Auditor)	SMGS-IV	CTC Range: ₹ 40 lakhs Per Annum (Upper limit)	

➤ Annual CTC, which is negotiable, will depend upon Experience & Current Emoluments of candidates in the present employment and place of posting. Annual increment in CTC is subject to satisfactory annual performance.

➤ Any other Perks -NO

The contractual officer shall become eligible for payment of variable pay subject to securing minimum qualifying 90% marks in the performance appraisal of the relevant period. Appraisals will also be complied at half yearly intervals as on 31st March and 30th September. In case the contract ends before the completion of 6 months (from 2nd year onwards), the variable pay will be released on pro-rata basis. Payment shall be subject to deduction of Income Tax from contractual officer as per the extant income tax rules. The variable pay structure, depending on the performance of the contractual officer will be as under:

Marks in the performance Appraisal of the Year	Percentage of Variable Compensation based on achievement of marks (Variable compensation for CTC will be treated as 100 %)
99 to 100	100%
97 to 98.99	90%
94 to 96.99	80%
90 to 93.99	70%
Below 90	NIL

CONTRACT PERIOD: **The initial contract period is of 1 Year, renewable for a further period of 4 years at the sole discretion of the Bank.**

NOTICE PERIOD/ TERMINATION OF CONTRACT: The contract can be terminated at any time, without prejudice, without assigning any reasons by giving 01(one) months' notice from either side or on payment / surrender of 01(one) month's compensation amount in lieu thereof.

LEAVE: The contractual officer shall be entitled to leave of 30 days during a year which will be granted to them by the Bank for genuine and appropriate reasons. For the purpose of computation of leave, intervening Sundays/ Holidays shall not be included. The Bank shall have absolute right in its discretion to either grant or reject the application for leave taking into consideration the administrative exigencies and to decide whether the reasons for leave are genuine and appropriate. The leave can be granted on the pro rata basis during a financial year. The leaves accrued during a financial year can be availed during next financial year. Further, not more than 10 leaves (excluding holidays) may be availed by contractual officers at any time. Leaves not availed during the next financial year will lapse. The officials will not be eligible for any other leave.

In case contract termination date falls within the extension of leave granted and the official is unable to resume duty till the contract expiry date, his/her contract will be terminated at the end of original contract expiry period.

    (ii)   FOR REGULAR POST:

Sl. No	Name of Posts	Grade	Scale of Pay
3	Manager (IS Auditor)	MMGS-III	**Basic: 85920-2680/5-99320-2980/2-105280** (The official will be eligible for DA, HRA, CCA, PF, Contributory Pension Fund i.e., NPS, LFC, Medical Facility, leave etc. as per rules in force from time to time and Salary and perks as per Bank's salary structure)
4	Deputy Manager (IS Auditor)	MMGS-II	**Basic: 64820-2340/1-67160-2680/10-93960** (The official will be eligible for DA, HRA, CCA, PF, Contributory Pension Fund i.e., NPS, LFC, Medical Facility, leave etc. as per rules in force from time to time and Salary and perks as per Bank's salary structure)

E. SELECTION PROCESS:

(i) The selection will be based on short-listing, interview & CTC negotiation (for contractual post) &

(ii) Short-listing & interview (for regular post)

❖ **Shortlisting**: **Mere fulfilling the minimum qualification and experience will not vest any right to candidate for being called for interview.** The shortlisting committee constituted by the Bank will decide the shortlisting parameters and thereafter, adequate number of candidates, as decided by the Bank, will be shortlisted for interview. The decision of the Bank to call the candidates for the interview shall be final. No correspondence will be entertained in this regard.

❖ **Interview:** Interview will carry 100 marks. The qualifying marks in interview will be decided by the Bank. No correspondence will be entertained in this regard.

❖ **Interview cum CTC Negotiation (for contractual post only):** A common interview cum CTC negotiation committee may be constituted by the Bank, which may negotiate the CTC with the candidates during the time of interview. (However, depending on the current CTC of selected candidate, the CTC Negotiation Committee may fix a CTC, if required). CTC will be bifurcated into Fixed Pay and Variable Pay in 85:15 ratio.

❖ **Merit List:** Merit list for selection will be prepared in descending order on the basis of scores obtained in interview only. In case more than one candidate score the cut-off marks (common marks at cut-off point), such candidates will be ranked according to their age in descending order, in the merit list.

F. CALL LETTER FOR INTERVIEW: Intimation/call letter for interview will be sent by email or will be uploaded on bank's website. **NO HARD COPY WILL BE SENT.**

A. HOW TO APPLY: Candidates should have **valid Email ID** which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advice etc. by email.

GUIDELINES FOR FILLING ONLINE APPLICATION	GUIDELINES FOR PAYMENT OF FEES
i. Candidates will be required to register themselves online through the link available on SBI website **https://bank.sbi/web/careers/current-openings** and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc.	i. Application fees and Intimation Charges (Non-refundable) is ₹ 750/- (₹ Seven Hundred Fifty only) for General/EWS/OBC candidates and no fees/intimation charges for SC/ ST /PwBD candidates.
ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/ her photo and signature as specified on the online registration page (under 'How to Upload Document").	ii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter.
iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only. Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.	iii. Fee payment will have to be made online through payment gateway available thereat. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
	iv. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate.
iv. **After registering online, the candidates are advised to take a printout of the system generated online application form.**	v. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.
	vi. A provision is there to reprint the e-Receipt and Application form containing fee details, at later stage.
v. Candidates seeking Age relaxation are required to submit copies of necessary certificates at the time of joining. No change in category of any candidate is permitted after registration of online application.	vii. **Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.**

B. HOW TO UPLOAD DOCUMENTS:

a. Details of Document to be uploaded:	d. Document file type/ size:
i. Recent Photograph	i. All Documents must be in PDF (except Photograph & Signature)
ii. Signature	ii. Page size of the document to be A4
iii. Brief Resume (PDF)	iii. Size of the file should not be exceeding 500 kb.
iv. ID Proof (PDF)	iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 kb as PDF. If the size of the file is more than 500 kb, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.
v. Proof of Date of Birth (PDF)	
vi. PwBD certification (if applicable) (PDF)	
vii. Educational Certificates: Relevant Mark-Sheets/ Degree Certificate (PDF)	
viii. Certificates for other qualifications (PDF)	
ix. Experience certificates (PDF)	
x. Form-16/Offer Letter/Latest Salary slip from current employer (PDF)	
xi. No Objection Certificate (If applicable) (PDF)	

b. Photograph file type/ size:

i. Photograph must be a recent passport style colour picture.

ii. Size of file should be between 20 kb - 50 kb and Dimensions 200 x 230 pixels (preferred)

iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.

iv. Look straight at the camera with a relaxed face

v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows

vi. If you have to use flash, ensure there's no "red-eye"

vii. If you wear glasses make sure that there are no reflections, and your eyes can be clearly seen.

viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.

ix. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colour etc., during the process of scanning.

c. Signature file type/ size:

i. The applicant has to sign on white paper with Black Ink pen.

ii. The signature must be signed only by the applicant and not by any other person.

iii. The signature will be used to put on the Call Letter and wherever necessary.

iv. Size of file should be between 10 kb - 20 kb and Dimensions 140 x 60 pixels (preferred).

v. Ensure that the size of the scanned image is not more than 20 kb.

vi. Signature in CAPITAL LETTERS shall NOT be accepted.

e. Guidelines for scanning of photograph/ signature/ documents:

i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)

ii. Set Color to True Color

iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).

iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).

v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.

vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50 kb & 20 kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in another photo editor also.

vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

f. Procedure for Uploading Document:

i. There will be separate links for uploading each document.

ii. Click on the respective link "Upload"

iii. Browse & select the location where the JPG or JEPG, PDF, DOC or DOCX file has been saved.

iv. Select the file by clicking on it and click the 'Upload' button.

v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application. If the file size and format are not as prescribed, an error message will be displayed

vi. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.

vii. **After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly.** In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. **If the face in the photograph or signature is unclear the candidate's application may be rejected.**

C. GENERAL INFORMATION:

I. Before applying for the post, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.

II. Candidates belonging to reserved category including, for whom no reservation has been mentioned, are free to apply for vacancies announced for General category provided they must fulfil all the eligibility conditions applicable to General category.

III. **In case it is detected at any stage of recruitment that an applicant does not fulfil the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/ her candidature will stand cancelled. If any of these shortcomings is/ are detected even after engagement / final selection, his/ her contracts / employment are/ is liable to be terminated forthwith.**

IV. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly filled.

V. Engagement of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank. Such engagement / employment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.

VI. Candidates are advised to keep their e-mail ID active for receiving communication viz. call letters/ Interview date advice etc., as no communication may be sent in hard copy.

VII. The Bank takes no responsibility for any delay in receipt or loss of any communication whatsoever.

VIII. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalized Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.

IX. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the engagement.

X. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.

XI. DECISION OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.

XII. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.

XIII. Merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.

XIV. In case of multiple application, only the last valid (completed) application will be retained, the application fee/ intimation charge paid for other registration will stand forfeited.

XV. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Mumbai and Courts/ Tribunals/ Forums at Mumbai alone shall have sole and exclusive jurisdiction to try and entertain any cause/ dispute.

XVI. Outstation candidates, who may be called for interview after short-listing will be reimbursed the cost of travelling by Train (Tier III) fare for the shortest route in India OR the actual travel cost in India (whichever is lower) on the basis of actual journey. Local conveyance like taxi/cab/personal vehicle expenses/fares will not be payable / reimbursable. A candidate, if found ineligible for the post will not be permitted to appear for the interview and will not be reimbursed any fare.

XVII. Request for change / correction in any particulars (including category in the application form, once submitted will not be entertained under any circumstances. No correspondence/phone/email will be entertained in this regard. Candidates are advised to fill up the online application carefully and furnish the correct information in this application.

XVIII. **BANK RESERVES RIGHT TO CANCEL THE RECRUITMENT PROCESS EITHER ENTIRELY OR PERTIALLY AT ANY STAGE WITHOUT ASSIGNING ANY REASONS THEREOF, WHATSOEVER.**

XIX. **At the time of interview, the candidate will be required to provide details regarding criminal cases pending against him/her, if any.**
Suppression of material facts will result in cancellation/ termination of candidature at any point, even if the candidate is selected, his/her selection will be canceled in such circumstances. The Bank may also conduct independent verification, inter alia, including verification of Police Records, etc. The Bank reserves the right to deny the engagement depending upon such disclosure and/or independent verification.

For any query, please write to us through link "CONTACT US/ Post Your Query" which is available on Bank's website (https://bank.sbi/web/careers/current-openings)
The Bank is not liable for printing errors, if any.

Mumbai
03.07.2024

GENERAL MANAGER (RP&PM)

HOW TO APPLY

Login to https://bank.sbi/web/careers/current-openings

⬇

Scroll down and click on the respective advertisement

⬇

Download advertisement no. CRPD/SCO/2024-25/10
(Carefully read the detailed advertisement)

⬇

Apply Online
(Before final submission, please go through your application.
Corrections will not be allowed after final submission)